BlueAccess® self-service for employers

How to create a BlueAccess account

1 Go to bcbsks.com/BlueAccessSignUp and choose Sign up for a business BlueAccess account.

2 On the getting started page, read the terms and conditions, check the box agreeing to the terms and policy, then click *continue*.

3 On the create your account page, enter your group number and the personal contact information listed on your account. Click the *continue* button at the bottom of the page.

Note: The data entered must match your group's registered contact list. For example, if your name is Robert in our system but you input Rob, you will receive an error message (as shown).

Register for a BlueAccess account With Blue Verify benefits, including eligibility and deductible/coinsurance informate Check medical, behavioral health, dental and prescription drug claims Change your mailing address · and much more... Member Group administrator I'm a member and would like to sign up for a I have a Human Resources function at my company and need to register for a BlueAccess business personal account. account. I don't manage my company's health I manage my company's health benefits and ex Sign Up for a Personal BlueAccess Account Sign Up for a Business BlueAccess Account → **W Kansas Blue**Ac **Getting Started** Inchroese Lise Arree norized access to, or use d on this web site, you are





bcbsks.com

- 5 A verification code will be sent to the email address shown to verify the email address is valid. Click *send code*.
- 6 Enter the code sent to your email and click *verify and continue*. If you did not receive the code, click *resend code*.

7 Review your summary of information then click *create account*.

8 Now that your account has been created, you can log into BlueAccess.

Note: For security purposes, two factor authentication will be required every time you sign in.

	W Kansas BlueAccess	(Forms Gontact Us
	Verification	Account Setup	Two-Sten	Review &
	Vormoution	Account octup	Verification Setup	Create
A	ccount Setup			
	Account Setup			
	User ID		Because your password protects your personal information, your password as strong as possible and be	we encourage you to make
	New Password		between 8 and 32 characters	
	Confirm Password		at least one upper-case letter	
			✓ at least one lower-case letter	
			 at least one numeric character no more than 3 consecutive identical characters 	
			✔ at least one listed special character (1 # \$ % @ *)	
		ç0		
			NTROE.	
	Kansas BlueAccess			Form Contact Us
	Verification	Account Setup	Iwo-Step	Review &
			vernication setup	Greate
Tv	wo Step Verification	Setup		
Ple	ase validate your email addre	ess to create your account. Select "Se	end Code" to receive your six digit verification	code
If the	e email address listed is not correct, pleas	e contact your BCBSKS Representative to have this in	formation updated. You will need to start your account creation over	er once your email has been updated
	email@email.com			
- F		10.0005		
	SE	ND CODE		
_			1	
	Kansas BlueAccess			Form Contact Us
	Verification	Account Setup	Two-Step	Review &
TV 2. 8 We N	vo Step Verification Enter code to verify set an email to enablement.com Enter Code anter Code will expire in 30 mins. If you	Setup with a code for you to enter here. It may take a t don't receive it, use the resent code button to	vennussianve.	U Ball
2. 1 We E	No Step Verification Enter code to verify Ser on an U and enter code There Code Uniter Code Uniter Code United States (The Code United States) New York (States)	Setup with a code for you to enter frees. It may like a deprive code to use the research code builter to NND CONTINUE END CODE		U Bais
2.1 *** E 	vo Step Verification Enter code to verify Set a enable in a malgemetican inter Code Week to code with equire in 30 metris. Type: Verification Resources and the set of the set of the set of the set of the verification of the set of the set of the set of the set of the set of the set of the set of the set of the set of the set of the set of the set of	Setup with a code for you to enter frees. It may like a deart rescale at uses the research code button to AND CONTINUE END CODE		U Baib
₩ 2. E 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	Vo Step Verification Enter code to verify and a mail to a molecular to the	Setup with a code for you to effer frees. It may take at don't receive it, use the nested code button to whith CONTINUE END CODE		U Bais
₩ 2. 1 ₩ 2. 1 ₩ 2 ₩ 2 ₩	AND Step Verification Enter code to verify and the second to verify and	Setup with a code for you to enter here. It may take at uthin a code for you to enter here. It may take at uthin a code for you to enter here. It may take at uthin a code for you to enter here. It may take at the top of top of the top of top		U Bala
TV 2. I. W E E E E E E E E E E E E E E E E E E	VERIFY V	Setup with a code for you to enter here. It may take a t a durit nucleir A, use the resend code butter to account setup Account Setup	verification decip	Livaie
Tv 2. e W E E E E E E E E E E E E E E E E E E	the sector of the sector	Setup with a code for you to enter here. It may take a to address the code for you to address	terminiation decip	Create
TV 2.1	vo Step Verification Enter code to verify inter Code in	Setup with a code for you to enter new. It may lake at user to code for you to enter new. It may lake at user to code END CODE Account Setup	termination deup Two-Step Verification Setup	Create
TV 2.1	VO Step Verification Enter code to verify enter and to verify enter code verification verification verification	Setup with a code for you to effer news. It may take at code for you to effer news. It may take at code for you to effer news. It may take at code for you to be determined.	territication Setup	Create
TV 2.1 % E 2 % Verific Summat	AND Step Verification Enter code to verify and a mail to a mail a ma	Setup with a code for you to enter here. It may take a t uth a code for you to enter here. It may take a t uth a code for you to enter here. It may take a t uth a code for you to be added to bottom to the to code the top code	venication deup	Create
TV 2.1 W E Verific Summal	And Step Verification Enter code to verify enter code to verify enter code to enter to enter enter code and the set of th	Setup with a code for you to enter here. It may take a t additionation at the set of the	Verification Setup	Create
TV 2.1 100 E E Verific Summal Employee Fren Neis	vo Step Verification Enter code to verify orier Code inter Code we The constant of the State State verification we shall be a state of the State State verification we shall be a state of the State State verification	Setup with a code for you to enter trees. It may lide at dent treases at uses for meaned code butters to code expression code Account Setup Use rit Expr Discuss:	Two-Step Verification Setup	Create
TV 2.1. 100 E 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2. 2.	vo Step Verification Enter code to verify enter and to verify enter code ente	Setup with a code for you to effer new. It may take at code for you to effer new. It may take at code for the code to deter to AND CONTINUE END CODE Account Setup User ID Enail Address:	Two-Step Verification Setup	Create Review & Create
TV 2.1. W W F F S Verific Summal Lastione Frentment Camp D. Frentment Camp D. Frentment Camp D.	vo Step Verification Enter code to verify enter code to verify enter code to verify enter code ente	Setup with a code for you be effer new. It may take at it and the root for you be effer new. It may take at it and the code for you be effer new. It may take at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the code budget at it and the code for the co	verification Setup Verification Setup Edit Two Step Edit Two Step Edit Two Step	Review & Create
TV 2.1 W W T T T T T T T T T T T T T T T T T	And Step Verification Enter code to verify and a motion is a motion and and and and and and and and and an	Setup with a code for you're write here. It may take a t a dwrit nachow R, uas the reased code button to AND CONTINUE END CODE Account Setup User Ro: Emeil Addresse:	verification detup verification Setup Two-Step Verification Setup	Review & Create
TV 2.1 W W TV TV TV TV TV TV TV TV TV TV TV TV TV	And Step Verification Enter code to verify enter code to verify enter code to enter to enter enter code to enter c	Setup with a code for you to exist frees. It may like as identification at, use the reason of out-builter to identification at, use the reason of out-builter to into COORTINUE END COORE Account Setup User ID End Address:	Verification Setup Two-Step Verification Setup Est Two Step N End Addee	Create
TV 2. 1. W W E U V V C V C V C V C V C V C C S U M C S U M C S U M C S U M C S C S C S C S C S C S C S C S C S C	And Step Verification Enter code to verify and a mail is	Setup In a code by eye le cetter new. It may le a le le ACCONTINUE END CODE ACCOUNT Setup ACCOUNT Setup UBE ID: ENE Address:	to envise to an exception of exceptions of the providence of the p	Create Review & Create
TV 2.1. W W T E S Verific S Summar Verific S Summar S S S S S S S S S S S S S S S S S S S	vo Step Verification Enter code to verify enter and to in molecular to independent inter Code versure versure versure station ry er Validation	Setup with a code for you is write rese. It may take at code for you is write rese. It may take at code for you is write reserved code budget at code for your is a code for your is a code budget at code for your is a code	Verification Setup Verification Setup Efficience Setup Efficience Setup Efficience Setup Efficience Setup Efficience Setup ACCOUNT	Create
TV 2.1 W W T T T T T T T T T T T T T T T T T	And Step Verification Enter code to verify Enter code to verify and the set of the set o	Setup with a code for you be write reast. It may take a to instruction at a code for you be write reast. It may take a to instruction at a code for your be write reast. It will be code for the setup and the setup of the setup and the setup of the setup	Verification Setup Verification Setup Edit Two Step Verification Setup Edit Two Step Verification Setup	Vieate Review & Create
TV 2.1 W W TV TV TV TV TV TV TV TV TV TV TV TV TV	Inter Code to verify Enter Code to verify Inter Code Inter Code	Setup with a code for you location texes. It may like a si adverting and a site of texes the material of the like of the like of texes and COONTINUE and COONTINUE and Coonting Account Setup User ID Bene ID Bene ID CREATE	Verification Setup Verification Setup Uerification Setup	Create
TV 2. 1 W W W Verifici Summan Verifici Summan Summa	vo Step Verification Enter code to verify and a mail to a mail and the analysis of the angle states inter Code Total and the angle states at any the total states at a state total angle to a bit states at a state total angle total at a state total angle total at a state total at a sta	Setup with a code for you to enter new. It may lake a till accord for you to enter new. It may lake a till accord for the setup of the de botter to the	territication detup territication detup Two-Step Verification Setup Est Two Step \ Est Account	Create Review & Create
Verific Summal Summal Employ First Name Emtities	vo Step Verification Enter code to verify enter and to verify enter code weighted and the verify enter code verification CV er Validation FV Profile Login	Setup with a code for you be deter new. It may lake a til code for you be deter new. It may lake a til code for the code to deter to til code for the code to deter to til code to code	Verification Setup Verification Setup Edit Two Step Verification Setup Edit Two Step \ Rand Address ACCOUNT	Create
TV 2.1 W W W T E W W W Kait Group D: Email Group D: Email	vo Step Verification Enter code to verify star and to verify code	Setup with a code for you be effer new. If may lake all code for you be effer new. If may lake all code for you be effer new. If may lake all code for your be effer new. If may lake all code for your beaution of the effer new lake all the effer new lak	Verification Setup Verification Setup Effi	Review & Create
TV 2. 1 W W W W W W W W W W W W W W W W W W W	VO Step Verification Enter code to verify United and the provide the verify UNITED and the provide the verify UNITED AND ADDRESS VERIFY VERIFY VERIFY VERIFY VERIFY VERIFY VERIFY	Setup with a code for you to exist news. It may like as adverting to the set of the se	Verification Setup Verification Setup Verification Setup	Vieate Terrification Vereit Ve







1133 SW Topeka Blvd, Topeka, KS 66629

An independent licensee of the Blue Cross Blue Shield Association. (B) Registered Trademarks of the Blue Cross Blue Shield Association.

MC372 06/24